

COA Executive Counsel Meeting Minutes

Date: September 20, 2004, 11:00 a.m.

Location: Conference Call

In attendance: Monica Papagni John Petkash Bill Kramp Sue Cheisterton Dave Polawyck Doug Kahn Todd Foreman	Excused: David Loring John Bradley Carol Bell Bill Myers Mike Pisa Rich Reeder Jon Lewitt Reudi Lienhard Dave Powalyk Todd Foreman Natalie Sturr Carey Hatch Mark Reed Tom Killian Wendi Ackerman Dan Sidebottom David Loring John Petkash Elias Eldayrie
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**** Agenda Item #1 – Minutes of the November meeting**

There was no November meeting.

Discussion ensued about the joint meeting with the CIOs. Discussion occurred around the role of COA along with the role of the CCIO group. Discussion also occurred about the possibility of getting the exec boards from all the groups together and have some discussion about the roles of the groups, and representatives from each group to get together.

We are really trying to address 2 problems: How does COA membership interact and work with common organizations with the CIOs? and How do all the technology organizations interact? The CCIOs are trying to wrestle with these. Doug will follow up with Justin.

Todd Foreman stated that TOA is open to discussion and Dan Sidebottom had some discussions about this. Need to spell out what.

**** Agenda Item #2 – Library Initiatives (Mark)**

Mark Smith from Alfred is new representative. He could not be on this call.

**** Agenda Item #3 – STC 2005 (Doug)**

Josh and Doug been finalizing STC information. They have recruited several speakers and the call will go out to the general group. The CCIOs have requested a new management track. There is good activity on the recruitment of professional development sessions. There will be more than last time. The final call should go out this week. We will start to see the conference list information soon.

**** Agenda Item #4 – SUNY Council of CIO's (Justin)**

****Authentication**

No report.

**** Agenda Item #5 – Regional Conference Initiative (Deb)**

No report.

-- Board attendance at Forums

**** Agenda Item #6 – Systems/ALIS/Fact Update (Dave/Judi/Carey)**

FACT – They are finalizing goals and objectives for coming year. The meeting is tomorrow. Also, an advisory committee sent out the first newsletter to campus reps. Judi will share the newsletter with this group, too.

Systems – From Administrative Business System, campuses can start training for first phase roll-out at the end of Jan (4 weeks later than hoped). They tried to line up with the office of state comptroller. This includes components of position, budget distribution and impact of the automated interface. They lost three people in the finance area and have two out on medical leave so they slid a couple months on the finance deliverable and have been asked by some of the finance groups to adjust some of the priorities in arranging the deliverables.

Directory services and security – They made progress on getting security admins on every campus although there are a few more to get. They have also moved forward on the number of campuses that have LDAP direct access.

**** Agenda Item #7 – Old Business**

COA Website – Bill has all the minutes up on the site and needs to work on accessibility issues. Doug had emailed about setting up a blog for people to post an interest in equipment. He's looking into this for ITEC. And whether this should be part of the IT website or under COA? It could be either? Have to consider how we relocate equipment and the guidelines for this based on the different schools types and rules depending upon how equipment was obtained. (NOTE: OGS has eBay entry.)

**** Agenda Item #8 – New Business**

--COA funding COA-related speakers at STC

Discussion occurred under STC report. Speakers come in for keynote or professional development are underwritten by the conference itself and others come from our colleagues or vendor presentations. Have had a couple people come to our attention where there might possibly be some expense. The speaker is not pertinent to the entire conference, its single track specific. Conference will not pick up expenses such as travel. Does COA want to pick up expenses for travel, etc? If so, how much? How does the group feel? This example, a school down in Florida who went through the hurricanes and talk about their disaster recovery plan. All he was looking for is a hotel room. He might be looking at 2 rooms for one or two nights. They are outsiders and they are not selling to us, they are not looking to profit. There is precedent for paying for speakers who are not coming to the conference.

--SICAS and Charlie Young – to add to ongoing agenda item. Banner issue going on. A large number of schools will be engaging SunGuard/SCT and would like an agenda item where we can share any problems, issues. A request to Justin was to canvas institutions as to their infrastructure with respect to Banner or not Banner and what's working and not-working and issues if they had to do it all over again. Doug has been talking to Charlie about this and one of his problems is how does he effectively gather people. SUNY is going to help by getting very specific about configurations from IBM (which ITEC is trying to move forward) and will be sharing them very soon. Have gone to HP and SUN for specifications, too. This needs to be

coordinated with Charlie's office. Doug (Nassau) is finishing their report at their college and they are looking at Banner and the other guys and there are some unique things that would be nice to hear what is going on. Doug will talk to Charlie to see if we can get someone on our calls to talk with us. There is a lot going on and it would be good to get Charlie on our calls to discuss with him how we can improve communication. This group can actually help from the perspective of how well the architecture are running the solutions.

--January 4, 2005 meeting time is OK

Tentative Agenda for the February 1, 2005:

- ** Agenda Item #1 – Minutes of the December 7, 2004 meetings
- ** Agenda Item #2 – Library Initiatives (Natalie)
- ** Agenda Item #3 – STC 2004 (Doug)
- ** Agenda Item #4 – SUNY Council of CIO's (Justin)
 - ** Authentication
- ** Agenda Item #5 – Regional Conference Initiative (Deb)
 - ** Board attendance at Forums
- ** Agenda Item #6 – Systems/ALIS/FACT Update (Dave/Judy/Carey)
- ** Agenda Item #7 – SCT/SunGuard Issues (Charlie?)
- ** Agenda Item #8 – Old Business
- ** Agenda Item #9 – New Business
 - **Videoconference meetings

The conference call number: 1-888-247-1961, participant code 14575.
Dial *0 for operator assistance, 61# to mute your individual line, 60# to unmute your individual line.

Next Scheduled meeting, via Teleconference:

- 1. February 1, 2005**