

## COA Executive Meeting Minutes

October 5, 2004

Bill Kramp

Item 1: Approval of previous minutes

Correction to Sue Chichester's name is needed

Motion to approve by Deb Putnam

2<sup>nd</sup> by Doug

Item 2: Library Initiatives

No report

Item 3: STC 2005

Josh said they had been reviewing the STC budget. He also mentioned that they had been reviewing the surveys from the 2004 STC Conference. Not as many people responded as in the past, and many were negative in nature. They have had a lot of complaints in direct, one on one interaction with people. One idea for a change was to extend the sessions from 45 minutes to 60 minutes.

Item 4: CIO's

Sue Chichester reported that there was a meeting planned between the COA committee and the CIO's at the November Wizard in Syracuse.

Sue also mentioned that a sub-committee was working with System Administration in Albany on the SUNY IT Master Plan.

#### Item 5: Regional forums

Deb Putnam commented that they were still looking for a campus in the Northern region of the state to host a session. She also had some feedback for the planning and maybe some more control of what sessions are offered. There was a comment that the same topic should not be done in two consecutive years. Some campuses were not interested in attending because of this. An alternative is to recommend topics out to the regions as to what should be discussed, and ask people to volunteer to host for that topic.

Deb was also going to remind campuses to mention to the people attending that COA was sponsoring the regional sessions. They should also recommend that people join COA and try to attend the STC conference each year.

#### Item 6: Systems/ALIS/FACT/ Update

Judi Businski reported that for SCAP, notices were sent out showing funding at last years level. This notification was then retracted, and the funding was returned to the same level as two years ago (100%).

#### Item 7: Old Business

COA Mission Statement:

Doug Kahn reported that he was working on the COA Mission statement with several people.

***I have this list of items that followed Doug mentioning he was working on the mission statement, but I am not sure if they go with that discussion or something else. Sorry.***

- Established a new board at STC
- Budget discussions
- Looking for endorsement at Wizard conference

Wizard:

Some people complained that the Wizard conference has lost its technical focus in the last couple of years. The conference is starting to have more of a STC feel to it. Some people in the conference call thought this was good thing.

Tentative Agenda for December 7, 2004

Agenda Item #1 – Minutes from October 5, 2004 meeting

Agenda Item #2 – Library Initiatives

Agenda Item #3 – STC 2004 (Doug)

Agenda Item #4 – SUNY Council of CIOs (Justin)

--Authentication

Agenda Item #5 – Regional Information Conferences (Deb)

Agenda Item #6 – System/ALIS/FACT (Dave/Judi/Carey)

Agenda Item #7 – Old Business

Agenda Item #8 – New Business

--COA subsidizing COA specific speakers/activities during STC

--Is Jan. 4 OK for the next meeting?

To dial in to the conference, use 1-888-247-1961. The Participant Code is 14575. Dial \*0 for assistance. Dial 61# to mute the individual site. Dial 60# to unmute the individual site.

Next Meeting Tentatively Schedule for January 4, 2005.