

## COA Executive Counsel Meeting Minutes

**Date:** October 7, 2003

**Location:** Conference Call

<b>In attendance:</b> Dan Sidebottom Monica Papagni Rich Reeder Bill Nichols Tom Killian Jon Lewitt Mark Reed Deb Putnam Doug Kahn Reudi Lienhard Doug Kahn	<b>Excused:</b> Bill Kramp John Petkash David Loring John Bradley Todd Foreman Carol Bell John Bradley Bill Myers Mike Pisa Natalie Sturr
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### **\*\* Agenda Item #1 – Minutes of the August 5 meeting**

August 5, 2003 approved

### **\*\* Agenda Item #2 – New Representation**

Dave Powalyk from System Admin, Judi Basinski representing SCAP/.FACT, and Carey Hatch representing ALIS have joined COA Exec.

### **\*\* Agenda Item #2 – Library Initiatives (Natalie)**

Natalie could not attend but sent the following:

The SUNYConnect Library Management System project with ExLibris' Aleph 500 continues to move forward. Group 4 libraries began to go live with Aleph in September; the last library in the group will be live in December. Group 3 are already veterans. By the end of the year, we will have 34 campuses using Aleph, with 32 campuses housed on 2 multi-campus servers.

The 32 libraries in the multi-campus server environment are running Version 14.2, Patch 4 of the software. Plans are to upgrade to Patch 7 in the Dec/Jan timeframe. Group 7 (the next multi-campus libraries) will migrate to Version 14.2, Patch 7. They will start their migration process in December.

SUNY Albany is working on their migration, hoping to go live next summer. They will be using Version 16 of the software.

Aleph 14.2 is designed to run with Oracle 8. SUNY is blazing the trail for using Oracle 9i with Aleph. Group 4 is using Oracle 9i and is the only Aleph installation doing so. Plans are being made to migrate the other 14.2 libraries to Oracle 9i in the spring.

In late August, several customized reports were made available to SUNY/Aleph libraries. These were developed as part of my sabbatical project and attempted to meet the most critical statistical needs. OLIS is working with the SUNY Aleph Users Group to develop more reports that will benefit our libraries.

SUNYAUG, the SUNY Aleph Users Group, has been formed. On September 19 they held a full day of workshops in Syracuse. It was extremely successful with almost 100 librarians attended. Had we had more space, we likely would have had more attendees.

**\*\* Agenda Item #4 – STC 2004 (Dan)**

Scheduled for June 13-16 at Hudson Valley resort. Looking for alternate site for next year. Will be putting out a call for sessions soon. Theme not ready to be divulged. The keynote speaker has been scheduled. It is Casey Green from the Campus Computing Project.

**\*\* Agenda Item #5 – SUNY Council of CIO's (Justin)**

**\*\*Authentication**

Justin excited to be back. Monday Sept 15, Justin and Chris Haile met with Dave DeMarco at System Admin. He seems to be the de facto CIO. He is now responsible for various tech initiatives, university wide. The exact delineation of responsibilities is being tweaked. He referred to system admin as always morphing environment. Dave is responsible for tech at the plaza. He referenced apparent partnerships with what used to be ALIS. He described the tech aspects as the people in ALIS would be responsible for focusing on their programmatic mission ie learning env, library, etc and Dave's organization (no name yet) would provide tech support for those. Things still happening down at system admin and want to maintain frequent contact with Dave. CIO group wants to focus on getting Dave out to campuses. They feel he doesn't have a formal background in dealing with technology issues campuses deal with.

Mark Reed asked whether this meant that for inner working of SUNY that Dave will represent campuses –not the CIO group? Dave appears to be SUNY liason to a broader group. For certain issues Dave is accountable. There is a concern that if majority will affect campuses than the plaze, having Dave as liason can present some challenges.

Dick Miller guided an advisory counsel which included reps from CIOs and that has been disbanded. Dave has been invited to and will be on part of the agenda when the counsel meets at November Wizard.

**Authentication** Working through CIOs to get campus reps to continue discussion about what SUNY is planning to do about directory services. Meeting being scheduled with reps from campuses, ITEC and Dave Powalyck. Are trying to make sure what SUNY is doing does not clash with what campuses are trying to do at the local level and what campuses can afford and support.

Justin talking with Steve Macintosh who is chair of FACT about the SCAP issue. FACT advisory council reports to Provost Scalins, so Steve has access to him. They also want to make sure it is continued.

**\*\* Agenda Item #6 – Regional Conference Initiative (Deb)**

Nothing new to report. Call for schools on Sept 23 and not received responses. Will send out new including request for Network session. Had some people saw at conference that said were interested but not received anything in writing from them. Deb will directly contact them to follow up.

**\*\* Agenda Item #7 – Systems/ALIS/Fact Update (Dave/Judi??)**

No report.

**\*\* Agenda Item #9 – Old Business - Proposed By-Law changes.**

Deb--4.1 A4—any campus receiving such an expenditure. They will be required to host panel—can change to asked to host panel—since person may not be able to attend STC. Want to keep it easy and not chore.

Nice to require summary. Any campus receiving such an expenditure will be:

2-asked to host a panel

Keep 1 as required. Good for accountability.

Monica will send this out to group for vote and someone will update the website if its passed.

**\*\* Agenda Item #10 – New Business**

Discussion occurred about the following:

How the viruses effected the campuses. Have a SUNY open source project come up with set of requirements for ResNet and we develop together software to do this and can be shared all SUNY campus. Can bring networking people for next meeting and have this converstation. Justin—wizard is upcoming—often been technical/network part. Can get cohort there. Should be setup right away so not just best-practice but have focus on setting up software. Dan will contact Margaret at TC. Please send to Dan what recommdnations for three or four tracks at Wizard. Send to COA list—because of problems seen with worms/viruses, maybe could try to direct them to hold some sort of networking forum. Deb will send out another message. Dan—work with Doug Kahn to formulate questionairre to campuses.

Problem with user sending inflammatory emails about a user in Washington. At public machines, logs into Yahoo and send inappropriate. Most users are authenticated. Many campuses have some anonymous user computers.

DMCA—has anyone gotten SUNY legal counsel to get guidance as to what campuses should or should not be doing as pertain to DMCA complaints. The general procedure is to take computer off network. Campuses are sending letter stating problem, and what need to comply and get computer back on campus. Potsdam has rules on Firewall but can't share content through Firewall. Once campus giving warning. Conflict between FERPA and DMCA. As long as have documented that there's policy in place.

Rich--SUNY cut 20% of SCAP and now it looks like they will be withholding all of it. CIO council intend to respond to this. What to check history of SCAP. Seem to remember that increased tuition to cover SCAP. Really built into tuition—doesn't seem to be state appropriated resource to cut. Why should they be allowed to cut it. Justin called Dave DeMarco and asked about any changes other than 20% cut and Dave said he was not aware of any changes. Justing shared the rumors. He said he'd do some internal digging. Also spoke with SubBoa rep and didn't see indication of it being cut, but that the state was releasing money in increments and was way for SUNY to protect money and looked like just a postponement. past practice--Done similar things with GRE money and other things and they held it back and never released it. Trying to make sure have accurate info before acting. Is 180 degree turn from where were with it—ie add CCs. CIOs will help do some of digging. Will keep updated.

**Tentative Agenda for the Tuesday, November 4, 2003 at STC:**

- \*\* Agenda Item #1 – Minutes of the October 7, 2003 meetings
- \*\* Agenda Item #2 – Library Initiatives (Natalie)
- \*\* Agenda Item #3 – STC 2004 (Dan)
- \*\* Agenda Item #4 – SUNY Council of CIO's (Justin)
  - \*\* Authentication
- \*\* Agenda Item #5 – Regional Conference Initiative (Deb)
- \*\* Agenda Item #6 – Systems/ALIS/FACT Update (Dave/Judy/Carey)
- \*\* Agenda Item #7 – Old Business
  - By-law Changes
- \*\* Agenda Item #8 – New Business

**Next Scheduled meetings, all via Teleconference:**

- 1. Tuesday, September 2, 2003, from 9 - 10 am**
- 2. Tuesday, October 7, 2003, from 9 - 10 am**
- 3. Tuesday, November 4, 2003, from 9 - 10 am**
- 4. Tuesday, December 2, from 9 - 10 am**