

COA Executive Council Meeting Minutes

Date: April 1, 2003

Location: Conference Call

In attendance:

Sharon Gallagher
Deb Putnam
John Bradley
Todd Foreman
Bill Kramp
Tom Killian
Monica Papagni
Daniel Sidebottom
Mark Reed
Carol Bell
Bob Lunden
Bill Nichols
Rich Reeder
Natalie Sturr
John Lewitt

Excused:

Ruedi Lienhard
David Loring

**** Agenda Item #1 – Minutes of the March 3, 2003 meeting**

The March 3, 2003 Executive Council meeting minutes were approved.

**** Agenda Item #2 – Library Initiatives (Natalie)**

Project moves on. There are a couple in Group 3 not online. They are scheduled within the next couple of weeks. They are firming the calendar for Group 4 to go on. Buffalo and Albany U are scheduled in project. There has been a management change in Ex Libras (president resigned beginning of March). They have an interim. SUNY is trying to set up meeting with greater Ex Libras to discuss some issues.

Some libraries are having response time issues.

**** Agenda Item #3 – Treasurer's Report (Ruedi)**

No report.

**** Agenda Item #4 – STC 2003 (Dan)**

Conference set. Registration is open and people are registering. Great response from campuses indicating they were still planning on sending people which prompted them to get registration up as soon as possible. Hopeful to get a good turnout. No one has indicated any in-state travel

restrictions yet—some have out-of-state. Go to website (www.stc.suny.edu) and register. Activities are listed on the website now.

**** Agenda Item #5 – SUNY Council of CIO's (Rich)**

Exec council did not meet this month. Have conference call with Dick tomorrow to discuss what Dick would like CIO council to do as part of gap with Switz leaving and to discuss the security document to see where it stands. They did get some comments from CIOs about the security document and they were submitted to Cyber Security World (OFT). Hopefully, they will have some kind of opportunity to discuss and revise it.

Would be wonderful if it were changed to guidelines instead of policies. Forwarded OFT links on Security from EduCause. Still going to be onerous documents

Cyber Security Conference April 23 & 24 and guy from IBM presenting on the topic. Deb Putnam will be attending this and will report back on next meeting. Dave DeMarco just got letter from OFT and now they want a complete inventory of all IT gear they have, down to PCs/hubs/switches/ Can be exempted from this? (PCs, personnel, physical space, services, telecommunications, etc—they want because they have a right to get it).

There are plans for a presentation at STC on Directory Services. Talking about getting I2 to present at STC—may have to be partnership between SUN and I2. The idea would be the notion of federation and how it would apply to SUNY.

There is an offer on table to SUNY from SUN for Directory Services software. Their offer seems pretty good but have not talked to Ron about it. SUNY wide site license for 300,000 first year and 100,000 in maintenance following years. The license would be unlimited so it would not be FTE sensitive. If interested, express it, so ITEC can move forward.

Are there others moving forward with anything like this or interested? Some are cobbling (mix banner, LDAP, Microsoft)—need to look at integration and types of apps. They work with PeopleSoft but not sure if have work with Banner. From ALIS perspective—SUNYConnect and SLN are both interested in getting Directory Services initiative.

**** Agenda Item #6 – HIPAA Update (Bill N.)**

Now back out to schools to get it done—given campuses their critiques (weaknesses and strengths). Finishing training on web. Bill will send to the executive committee listserv the name of the product that they are using for training. It is a website program that they are renting. We will take this off agenda—and add it under new business if something comes up.

**** Agenda Item #7 – Regional Conference Initiative (Deb)**

Everything going along.

**** Agenda Item #8 – Authentication (Bob L.)**

The five year project has done its vendor evaluation –selected Oracle OID solution.

Working with MGM Tech on voice my metrics security solution. Last Friday successfully demonstrated the solution.

Issues with OID, eduperson model—should qualify name so it becomes institution, org, and can't be compatible with EduPerson. StonyBrook--MusaTech—Israeli gov using for security—presents with window that has icons on window and there are 9 icons—job is to take three icons to move to particular locations to window—train it 4 times to do that and they are capturing how you move the mouse—you sign in by moving these objects. Requires ActiveX and no hardware whatsoever. Ex—APps could go through procedure as part of app process, they don't have ID as yet but know when they're coming in and once attached to campus can bind to user ID. Also has implications for DL.

**** Agenda Item #9 – Systems/ALIS Update (Sharon G.)**

ALIS involved in two searches. Asst Provost- completed interviews. Moved two candidate names ahead to provost. The SUNY Training Center had a candidate they thought would be a perfect fit but took another job. They decided to re-advertise. Looking for someone with a little more depth and entrepreneurial experience. The goal is to become more self-sufficient and rely less on SUNY. Bob Hemmings is the interim director. The lease for the Training Center is up at the end of June and they have offers from two locations in Syracuse which are more in the suburbs for getting to it easier and more parking.

FACT met in Potsdam. Justin is ready for CIT. They secured an Internet 2 connection for CIT and are trying to have the Chancellor give presentation over this instead of satellite.

SCAP—three campuses have not submitted reports yet.

COCID program of SUNYFACT—Awarded two awards.

Completed feasibility study for ALIS E-Journal on technology and teaching. This has been given to the provost for approval.

A Crane study to look at System Admin—how its structured and organized. Results are due to board in May. Some information on organizational changes may be coming in the future. Sharon does not report to the Office of the Provost any more. She is now reporting to the CFO (Dave Richter) and there may be another change. For now, the Training Center and SUNY Fact and SCAP reports to Sharon. This reporting will probably change and whoever takes this over will probably be the COA Exec representative.

**** Agenda Item #10 – Network Vulnerability Assessment and Remediation (Deb)**

Had conference call with Ron and Marianne and folks from EI, discussion and proposals are on the table. Deb thought we should wait until we have confirmation on the Security policy. We will take this out of the agenda. (Also, change last month's minutes—they're researching not purchased anything.)

**** Agenda Item #11 – Old Business**

Dan checked with Dave the Imaging Project has been added to the SA update session.)

Bob Lunden announced his retirement. His replacement will be Dave Polawyck. Thank you Bob for support and everything have done over years!

**** Agenda Item #12 – New Business**

COA Executive Committee Elections

Tentative Agenda for the Tuesday, May 6, 2003 Meeting, via Teleconference:

- ** Agenda Item #1 – Minutes of the April 1, 2003 meeting
- ** Agenda Item #2 – Library Initiatives (Natalie)
- ** Agenda Item #3 – Treasurer’s Report (Ruedi)
- ** Agenda Item #4 – STC 2003 (Dan)
- ** Agenda Item #5 – SUNY Council of CIO’s (Rich)
- ** Agenda Item #7 – Regional Conference Initiative (Deb)
- ** Agenda Item #8 – Authentication (Bob L.)
- ** Agenda Item #9 – Systems/ALIS Update (Sharon G.)
- ** Agenda Item #11 – Old Business
Elections
- ** Agenda Item #12 – New Business

Next Scheduled meetings, all via Teleconference:

Tuesday, May 6, 2003	9 am
Tuesday, June 3, 2003	9 am