

## **COA Executive Council Meeting Minutes**

**Date:** February 4, 2003

**Location:** Conference Call

### **In attendance:**

Deb Putnam  
Monica Papagni  
John Bradley  
Todd Foreman  
Bill Kramp  
Tom Killian  
David Loring  
Daniel Sidebottom  
Natalie Sturr  
Mark Reed  
Carol Bell

### **Excused:**

Bill Nichols  
Bob Lunden  
Ruedi Lienhard  
Rich Reeder

### **\*\* Agenda Item #1 – Minutes of the January 7, 2003 meeting**

The January 7, 2003 Executive Council meeting minutes were approved.

### **\*\* Agenda Item #2 – Library Initiatives (Natalie)**

SUNYergy newsletter web address is: <http://olis.sysadm.suny.edu/sunyergy/default.htm>

Group 2 completely updated. Group 3 none live yet. Suffolk is scheduled for Friday. Everything is moving along on schedule. Stonybrook delayed their go live time from this week til March bu all multilis libraries on schedule.

Question about campus staffing needs. There are on library side, but should not be on the technology side. ITEC is handling large part of the work and the Oswego Computer Center as well.

### **\*\* Agenda Item #3 – Treasurer's Report (Ruedi)**

Ruedi not present. Dan said final payments and past payments distributed out to three groups.

### **\*\* Agenda Item #4 – STC 2003 (Dan)**

COA sessions were emailed to COA Exec. There are a total of 18 COA sessions and this does not include the business meetings. This is three more than usual (usually stop about 15). Dave is

putting together final schedule of all sessions and it should be up on the web soon. Cost for rooms is \$79 for single and \$89 for a double. Cost for conference will remain the same as last year. Have Keynote speaker from IBM. A face to face meeting of the planning committee is scheduled in February.

**\*\* Agenda Item #5 – FACT update (?)**

none – It was agreed to remove this from the agenda.

**\*\* Agenda Item #6 – SUNY Council of CIO's (Rich)**

Rich not present but Deb reported that they were asked to comment on a draft of an information security policy from the State Office for Technology. This could be of concern to SUNY campuses. Deb will send a copy to COA Exec. The comment deadline is February 5<sup>th</sup>. It was remarked Bob Lunden sent something to CIO listserv SUNY trying to determine if proposed policy is even applicable to SUNY.

**\*\* Agenda Item #7 – HIPAA Update (Bill N.)**

none

**\*\* Agenda Item #8 – Regional Conference Initiative (Deb)**

We have volunteers for all 4 regions (SUNY Brockport for Western NY, Cortland for Central NY, Jefferson CC for Northern NY and Farmingdale for Downstate). Waiting for the sites to pick dates and send out announcements.

**\*\* Agenda Item #9 – Authentication (Bob L.)**

none

**\*\* Agenda Item #10 – Old Business**

Recommendation that Dan contact someone at ALIS to see who will replace Tom Neiss as representation. All agreed to ask Sharon Gallegher to act as SUNY Admin representative with the expectation that she will bring other representation based on the topic. An initial topic to be presented by her (or someone) would include the SUNY technology structure and what is happening with ALIS.

**\*\* Agenda Item #11 – New Business**

Imaging project APC working on. Dan will check with Dave to see if he or James Murray can give an update at STC.

New agenda item about network vulnerability assessment and remediation (Retina and IRIS). Deb will send out the URL for Retina. They will provide a SUNY license.

**Tentative Agenda for the Tuesday, March 4, 2003 Meeting, via Teleconference:**

**\*\* Agenda Item #1 – Minutes of the February 4, 2003 meeting**

**\*\* Agenda Item #2 – Library Initiatives (Natalie)**

**\*\* Agenda Item #3 – Treasurer's Report (Ruedi)**

**\*\* Agenda Item #4 – STC 2003 (Dan)**

**\*\* Agenda Item #5 – SUNY Council of CIO's (Rich)**

- \*\* Agenda Item #6 – HIPAA Update (Bill N.)
- \*\* Agenda Item #7 – Regional Conference Initiative (Deb)
- \*\* Agenda Item #8 – Authentication (Bob L.)
- \*\* Agenda Item #9 – Network Vulnerability Assesement and Remediation (Deb)
- \*\* Agenda Item #10 – Old Business
- \*\* Agenda Item #11 – New Business

**Next Scheduled meetings, all via Teleconference:**

Tuesday, March 4, 2003	9 am
Tuesday, April 1, 2003	9 am
Tuesday, May 6, 2003	9 am
Tuesday, June 3, 2003	9 am