

COA Executive Council Meeting Minutes

Date: 12/03/02

Location: Conference Call

In attendance:

Frances Garrido
Deb Putnam
John Bradley
Bill Nichols
Tom Neiss
Dan Sidebottom
Todd Foreman
Bob Lunden
Mark Reed
Bill Kramp
Natalie Sturr

Excused:

Ruedi Lienhard
Rich Reeder
Monica Papagni
Tom Killian
David Loring

**** Agenda Item #1 – Minutes**

The 11/05/02 Executive Council meeting minutes were approved.

**** Agenda Item #2 – Library Initiative**

Natalie reported OLIS has hired a systems person, Joe Thornton. A new SUNY OLIS Users Group is being organized, at the initiative of SUNYLA – bylaws were approved, membership will be solicited shortly. The libraries are making strides and are on target with their implementation schedules, with the next group going live in the Spring, and the Geneseo area schools going next.

**** Agenda Item #3 – Treasurer's Report**

The treasurer provided a Balance Sheet and a detailed account report. Some monies are earmarked for distribution and some receivables from prior years are probably uncollectible, but the \$22,943.94 balance would allow COA to pay a bill of \$321.49 for the cost of the February and March meetings. Alfred will be reimbursed for the cost of the Regional Forum teleconference.

**** Agenda Item #4 – Spring STC**

A Call for Presentations went out to the membership, hope to have a tentative session schedule by the end of December. Two P.D. sessions have been arranged, working on getting a main speaker.

**** Agenda Item #5 – FACT update**

The chair of FACT will return in January. The mid year 2.1% budget reduction affects all Univ. Wide programs, including SCAP. Money already allocated will also be cut.

CIT's Call for Presentations was issued, the conference will be held in Potsdam.

**** Agenda Item #6 – SUNY Council of CIO's**

No report.

**** Agenda Item #7 – HIPAA Update**

University Wide recharges will be issued to cover SUNY HIPAA costs. A presentation will be made at SUBOA and a letter to Presidents will be sent shortly. Some campuses have been surveyed. If Medicaid funding is involved at a campus, all the mandated security measures have to be implemented.

**** Agenda Item #8 – Regional Conference Initiative**

The Downstate region conference was held, details were posted to COA-L. The North regional meeting was scheduled. Surveys conducted at these meetings and general feedback at other meetings indicated the forums were very successful. Topic for the Spring is "Networking", TOA and EdTOA members will be invited to participate. A call for discussion issues and volunteers will be sent in January. There will be a Regional Help Desk session at the STC so the participants in all four areas can get together.

**** Agenda Item # 9 – COA Structure**

The topic will be tabled until further discussion has taken place and more specific advantages have been identified.

**** Agenda Item #10 – Authentication**

A requirements document was shared with a sub committee of the CIO group, waiting for their feedback.

**** Agenda Item #11 – Fall Business Meeting**

The meeting was lightly attended, as it was held on the last day of Wizard. The bylaw changes were approved. Updates were provided on the STC, the Regional Forums and the academic, administrative, and networking areas. New ideas were requested. ITEC asked COA for comments on a two day conference on emerging technologies, with state contract vendors such as SUN, IBM and HP discussing their new storage and server technologies in some detail; it was decided that people could not take that long away from work, and that the best place for this would be the STC. Tom will bring this back to the committee, to have under the new Emerging Technologies track.

**** Agenda Item #12 – New Business**

- 1- Monica Papagni accepted the post of Secretary to the Executive Council.
- 2- The Training Center Director search is underway, 154 resumes have been received.
- 3- The search for an Assistant Provost for Learning Environments, to replace Eric Fredrickson, has been posted in the Chronicle, the newspapers, and at www.sln.suny.edu/asstprovost .

Next Scheduled meetings, all via Teleconference:

Please note *NEW* telephone number to call: 1-888-285-4585

Participant Access Code - 273898

Host Access Code (Tom Neiss only) - 165568

Tuesday, January 7, 2003	9 am
Tuesday, February 4, 2003	9 am
Tuesday, March 4, 2003	9 am
Tuesday, April 1, 2003	9 am

Tuesday, May 6, 2003 9 am
Tuesday, June 3, 2003 9 am

Tentative Agenda for the January 7th, 2003 Meeting, via Teleconference:

- ** Agenda Item #1 – Minutes of the December 3, 2002 meeting
- ** Agenda Item #2 – Library Initiatives (Natalie)
- ** Agenda Item #3 – Treasurer’s Report (Ruedi)
- ** Agenda Item #4 – STC 2003 (Dan)
- ** Agenda Item #5 – FACT update (Tom N.)
- ** Agenda Item #6 – SUNY Council of CIO’s (Rich)
- ** Agenda Item #7 – HIPAA Update (Bill N.)
- ** Agenda Item #8 – Regional Conference Initiative (Deb)
- ** Agenda Item #9 – Authentication (Bob L.)
- ** Agenda Item #10 – New Business