

COA Executive Council Meeting Minutes

Date: 10/01/02

Location: Conference Call

In attendance:

Frances Garrido
Rich Reeder
Bob Lunden
Deb Putnam
Monica Papagni
Bill Kramp
Mark Reed
Tom Killian
John Bradley
Carol Bell
David Loring
Natalie Sturr
Bill Nichols

Excused:

Dan Sidebottom
Ruedi Lienhard
Tom Neiss
Todd Foreman

** Agenda Item #1 – Minutes

The 09/03/02 Executive Council meeting minutes were approved.

** Agenda Item #2 – Library Initiative

Libraries have been busy, half of Group 2 has moved to ExLibris, the other half will go shortly. Group 3's migration schedule is in place, these 11 campuses will go in three groups, all but Stony Brook will be hosted at ITEC. The SUNY Connect technical group meets once a week by teleconference.

** Agenda Item #3 – Treasurer's Report

Deb will email Ruedi for a written report.

** Agenda Item #4 – Spring STC

No report.

** Agenda Item #5 – FACT update

No report.

Item #6 – SUNY Council of CIO's

The CIO group will meet on Oct. 24th at the NYSERNet meeting. Dick Miller will attend, as well as the new SUNY security officer, Steve Smith.

** Agenda Item #7 – HIPAA Update

Monthly updates will be shared with the membership. Phoenix Health Systems and Fortress security firm are visiting campuses to obtain information about the scale of the project. Security Specs are not out yet.

** Agenda Item #8 – Regional Conference Initiative

The subcommittee met and proposed a COA Regional Forum Model for Western, Central, Northern and Downstate regions of the state. Focus would be networking, help desk, systems, and user support. This initiative was approved by the Executive Council. The first topic will be Help Desk Issues. Host campuses and presenters will be solicited from the membership.

** Agenda Item #9 – COA Structure

No report.

** Agenda Item #10 – Authentication

Central has created a script to run at campuses, sending a token to Central upon login, eliminating the

need for ID's and Passwords to travel over the network. Central is looking for volunteers to further test this product.

**** Agenda Item #11 – New Business**

- 1- A ballot will be sent to the membership with the proposed bylaw changes, to be returned by Oct. 31.
- 2- Tom Neiss will be asked to set up teleconferences on the following dates: November 5, December 3, January 7, February 4, March 4, April 1, May 6, and June 3, all at 9:00am.

Next Scheduled meetings, all via Teleconference:

Tuesday, November 5, 2002	9 am
Tuesday, December 3, 2002	9 am
Tuesday, January 7, 2003	9 am
Tuesday, February 4, 2003	9 am
Tuesday, March 4, 2003	9 am
Tuesday, April 1, 2003	9 am
Tuesday, May 6, 2003	9 am
Tuesday, June 3, 2003	9 am

Please note TENTATIVE telephone number to call: 1-888-285-4585
Access code – Tom Neiss 165568
Access code – all others 273898

Tentative Agenda for the November 5th Meeting, via Teleconference:

- ** Agenda Item #1 – Minutes of the October 1, 2002 meeting
- ** Agenda Item #2 – Library Initiatives (Natalie)
- ** Agenda Item #3 – Treasurer's Report (Ruedi)
- ** Agenda Item #4 – STC 2003 (Dan)
- ** Agenda Item #5 – FACT update (Tom N.)
- ** Agenda Item #6 – SUNY Council of CIO's (Rich)
- ** Agenda Item #7 – HIPAA Update (Bill N.)
- ** Agenda Item #8 – Regional Conference Initiative (Deb)
- ** Agenda Item #9 – COA structure (Dan)
- ** Agenda Item #10 – Authentication (Bob L.)
- ** Agenda Item #11 – Vote on Bylaws Change (Fran)
- ** Agenda Item #12 – New Business