

COA Executive Council Meeting Minutes
Date: 06/04/02 Location: Conference Call

In attendance:

Rick Coloccia
John Bradley
Ivan Durbak
Dan Sidebottom
Gary Ris
Tom Killian
Frances Garrido
Rich Reeder
Natalie Sturr
Bob Lunden
David Loring
Tom Neiss

Excused:

Mark Reed
Ed Beadel
Brett Thompson
Ruedi Lienhard
Deb Putnam

** Agenda Item #1 - Minutes

The minutes from the 05/07/02 Executive Council meetings were approved.

** Agenda Item #2 - Library Initiative

Natalie reported 3 more libraries are live (Onondaga, Broome, Morrisville). Cayuga will be up soon. Michele Moorhead resigned from OLIS, we have permission to hire a replacement, in the meantime ITEC and Oswego are stepping in to help. Carey Hatch is reviewing the short term and long term goals of the systems management part of the project.

** Agenda Item #3 - Treasurer's Report

Bill Nichols has accepted the assignment to assist Ruedi in auditing the COA books.

** Agenda Item #4 - Spring STC

The Planning Committee is meeting on Wednesday, June 5, and at the conference on Sunday, June 16. Business meetings were identified as SUNY-Only sessions. Group chairs need to submit business meeting agendas. Rick will contact Jon Lewit. Tom Killian will not be there, but Kevin Stillman will be his substitute. John Bradley's agenda for the academic session will include the Software Initiative, by-laws changes, and CourseSpace, SUNY's Course Management System. Additional facilitators will be recruited by the group chairs and assigned at the COA Exec Council breakfast meeting.

** Agenda Item #5 - Networking Initiatives

NYSERNet will do a presentation at the I2 Update given by Tom Neiss at the STC. The Moratorium is still on, but most campus requests have been approved by Central Administration.

** Agenda Item #6 - FACT update

CIT was very successful, over 700 people participated, including the SUNY Provost. The bylaws were changed: an advisory council, a new standing committee of FACT reps, and an academic software committee were formed. The latter will make recommendations to the Provost's Office and propose

items for University Wide contract negotiations. A SUNY-made course management system, CourseSpace, was announced, it will be supported by ITEC at very reasonable rates. A retreat will be held July 1 and 2 in Saratoga. FACT is looking forward to active participation from COA.

**** Agenda Item #7 - SUNY Council of CIO's**

The CIO council met with the SUP Advisory Council and Jim Dillon, the State CIO. The CIO group offered its expertise to the council. Microsoft is working with SUNY on possibly MS licensing to SUNY as one institution, aggregate numbers to determine pricing, the contract advisory group is meeting today, presentations will be made at the STC.

**** Agenda Item #8 - Web Accessibility Compliance**

Compliance deadline was last April, minimum requirement was Priority I, level A.

**** Agenda Item #9 - HIPAA Update**

SUNY is hiring a Privacy Officer, process is almost complete. The deadline for having a campus privacy statement on the Web is June 17th.

**** Agenda Item #10 - New Business**

1- COA Elections are complete. Elected candidates will be contacted, and invited to attend the breakfast meeting at STC. Election results and new officers will be announced at the STC.

2- The COA Bylaws have been changed to reflect the new SUNY structure. All schools are now grouped into four categories: Doctoral Degree Granting Institutions, University Colleges, Technology Colleges, and Community Colleges. The revised Bylaws will be posted on the COA web site.

3- EDUCAUSE has proposed several IT Security action points at its Spring Conference, which could be embraced by COA, to insure our infrastructure is protected. Issue will be presented at the STC, where materials will be available. Information is also available at the EDUCAUSE web site.

Next Scheduled meetings:

Monday, June 17, 2002 7 am - Breakfast - SUNY Tech Conf

Tuesday, July 2, 2002 9 am - Via teleconference

Tuesday, August 6, 2002 9 am - Via teleconference

Tuesday, September 3, 2002 9 am - Via teleconference

Tuesday, October 1, 2002 9 am - Via teleconference

Please note telephone number to call: 1-888-285-4585

Access code - Tom Neiss 165568

Access code - all others 273898

Tentative Agenda for the June 17th Meeting at STC:

**** Agenda Item #1 - Welcome new members and election of officers**

**** Agenda Item #2 - Business meeting agenda**

**** Agenda Item #3 - Session facilitators**

**** Agenda Item #4 - New Business**

Tentative Agenda for the July 2nd Meeting, via Teleconference:

**** Agenda Item #1 - Minutes of June 4, 2002 and June 17, 2002**

**** Agenda Item #2 - Library Initiatives (Natalie)**

**** Agenda Item #3 - Treasurer's Report (Ruedi)**

**** Agenda Item #4 - Spring STC Recap (Dan)**

**** Agenda Item #5 - FACT update (Ed)**

**** Agenda Item #6 - SUNY Council of CIO's (Rich)**

**** Agenda Item #7 - HIPAA Update**

** Agenda Item #8 - New Business