



COA Executive Council Meeting Minutes

Date: 01/08/02

Location: Conference Call

In attendance:

Mark Reed

John Bradley

Gary Ris

Tom Neiss

Rich Reeder

Ivan Durbak

Natalie Sturr

Bob Lunden

Dan Sidebottom

Rick Coloccia

Fran Garrido

David Loring

Excused:

Deb Putnam

Tom Killian

Brett Thompson

**** Agenda Item #1 – Minutes**

The minutes from the 12/4/01 Executive Council meeting were approved.

**** Agenda Item #2 – Library Initiative**

Binghamton went live with the online catalog, Stony Brook is expected to go live next week. The seven campuses in the Syracuse cluster are working on loading and analyzing their data. A workshop with ExLibris, ITEC, and ALIS was held, resulting in SUNY being able to build our own ALEPH installations. The team is very grateful for ITEC's assistance.

**** Agenda Item #3 – Bylaws Revision, letters to Presidents**

Proposed bylaws changes were mailed to the executive council, Deb will post on the COA web site and a note will go out to COA-L requesting feedback. The council will vote on these changes at our next meeting. Letters to Presidents were mailed in early December, some responses have already been received.

**** Agenda Item #4 – Treasurer's Report**

Ruedi reported he has started to work on the budget for the next STC. Some vendors went bankrupt after the conference, resulting in outstanding obligations. All sponsor fees will be collected in advance for the Spring conference, and credit cards will be accepted for registration.

**** Agenda Item #5 – Spring STC**

Dan is working on the sessions and waiting for feedback from the three chairs. Jon Lewit, the

Administrative Chair, will be added to the Exec Council list. The www.stc.suny.edu site has been updated with the conference information. The SUNY and CUNY chancellors have been invited. Sponsorship levels have been defined as Platinum (\$7,500 – limited to 5), Gold (\$5,000), and Silver (\$2,500). Corporate participant fees are \$250 if not exhibiting. Registration fees are the same as last year, early registration begins on May 10, 2002 . Ruedi is seeking a volunteer to take over registration duties in 2003.

**** Agenda Item #6 – Networking Initiatives**

There is interest in NYSERNet sponsoring a state program for schools to connect to I2 inexpensively, removing the need for local loops. Tom Neiss is attending the spring Internet2 meeting.

**** Agenda Item #7 – COA Web Site update**

The web site is up to date.

**** Agenda Item #8 – SUNY Organizational Structure Concerns**

Rich reported that the SUNY Council of CIOs is meeting again on January 17th.

**** Agenda Item #9 – Web Accessibility Compliance**

Nothing new to report.

**** Agenda Item #10 – New Business**

1- Discussed COA's relationship with the CIO council. CIO's speak for and represent the campuses with SUNY Central in negotiations for licenses, planning, and general IT issues; they solicit input from COA, which has a broader constituency with a wide variety of jobs and interests. COA does the necessary work to provide this input, keeps the membership informed, and organizes the yearly STC to share information and update membership skills. While there is some overlap, the functions should not conflict.

2- Rick's efforts to have SUBOA appoint a new COA liaison have not been successful. Ivan Durbak will contact his SUBOA representative to obtain this appointment.

3- FACT will be a standing agenda item.

4- Bob Lunden reported the SNA/DECNET gateway is old and hard to maintain, and will be discontinued as of January 1, 2003 . A memo to Computer Center directors will be sent with this information and the status of campuses on the migration to TCP/IP. More client licenses have been acquired to accommodate all campuses.

Next Scheduled meetings, all via teleconference:

Tuesday, February 5, 2002 , 9am

Tuesday, March 5, 2002 , 9am

Tuesday, April 2, 2002 , 9am

Tuesday, May 7, 2002 , 9am

Please note telephone number to call: 1-888-285-4585

Access code – Tom Neiss 165568

Access code – all others 273898

Tentative Agenda for the February 5th Meeting via conference call:

- ** Agenda Item #1 – Minutes of January 8, 2002
- ** Agenda Item #2 – Library Initiatives (Natalie)
- ** Agenda Item #3 – Bylaws Revision (Rick)
- ** Agenda Item #4 – Treasurer’s Report (Ruedi)
- ** Agenda Item #5 – Spring STC (Dan)
- ** Agenda Item #6 – Networking Initiatives (Tom N.)
- ** Agenda Item #7 – FACT update (Ed)
- ** Agenda Item #8 – SUNY Council of CIO’s (Rich)
- ** Agenda Item #9 – Web Accessibility Compliance (Tom N.)
- ** Agenda Item #10 – New Business