



COA Executive Council Meeting Minutes

Date: 12/4/01 Location: Conference Call

In attendance:

 Deb Putnam
Mark Reed
John Bradley
Tom Killian
Gary Ris
Tom Neiss
Brett Thompson
Rich Reeder
Ivan Durbak
Natalie Sturr
Bob Lunden
 Dan Sidebottom

Excused:

 Fran Garrido
 David Loring
 Rick Coloccia

Not in Attendance:

 Peter Asp

**** Agenda Item #1 – Minutes**

The minutes from the 11/6/01 Executive Council meeting were approved.

**** Agenda Item #2 – Library Initiative**

A T-1 line to Oswego has been ordered for the library project. Natalie is hopeful that by next month there will be information to report on how it is working. Seven campuses are continuing to work on the project. There is no other news to report at this time.

**** Agenda Item #3 – Bylaws Revision, letters to Presidents**

Deb will contact Rick for a copy of the bylaws to post on the COA web site.

**** Agenda Item #4 – Treasurer's Report**

No report.

**** Agenda Item #5 – Spring STC**

Dan has compiled a list of proposed sessions and is waiting to hear back from the three chairs. They plan to choose the topics by January 1 and have descriptions ready by February 1. Tom reported that John Patrick from IBM, an Internet visionary, will be speaking at STC. In addition, Sergio Borgor, IBM, will also be speaking on Scenario-based Planning.

**** Agenda Item #6 – Networking Initiatives**

SUNY is working with AT&T using the current OGS contract to provide backbone services, both Internet and QOS. They are currently in the testing stage. Additional information can be found at the ALIS web site.

**** Agenda Item #7 – COA Web Site update**

Deb is updating information as requested by campuses. Maureen Lanahan is updating the directory database. Requests may be made through either Deb or Maureen.

**** Agenda Item #8 – SUNY Organizational Structure Concerns**

Rich reported that the SUNY Council of CIOs met on November 8, with ~25 in attendance. Both Dick Miller and Rick Steiner addressed the group. They told the group that budget cuts are not expected for next year; however, no funding for salary increases is expected either. The Council approved their bylaws, elected officers, and formed four standing committees. Rich Reeder was elected as the chair and Justin Sipher as the vice chair. The following standing committees were formed: Networking Initiatives, IT Personnel Issues, Software Contracts, and Technology Policies.

Rich noted that he and Justin will be serving on the Campus IT Advisory Council (SUP). He also noted that he serves on the SUNY Strategic Planning Group, but believes that funding may not be available to support this group.

**** Agenda Item #9 – Web Accessibility Compliance**

Tom reported that ALIS continues to be active. The Contract Advisory Group (ALIS) is seeking input from campuses regarding university-wide contracts.

IMS Global Learning Consortium has produced a white paper on guidelines for developing accessible learning applications. He is recommending campuses use this information as a guide. A link will be posted on the COA web site.

**** Agenda Item #10 – New Business**

Governor Pataki has issued two new executive orders regarding the creation of entities involving SUNY -- NYS Research Advisory Council and Center for Domestic Preparedness. These are meant to assist the State in anti-terrorism initiatives.

Next Scheduled meetings:

? ?, 2002, 9am - via teleconference:

Please note telephone number to call: 1-888-285-4585

Access code – Tom Neiss 165568

Access code – all others 273898

**Tentative Agenda for the
December 4th Meeting via conference call:**

**** Agenda Item #1 – Minutes of December 4, 2001**

**** Agenda Item #2 – Library Initiatives (Natalie)**

**** Agenda Item #3 – Bylaws Revision, letters to Presidents (Rick)**

**** Agenda Item #4 – Treasurer's Report (Ruedi)**

**** Agenda Item #5 – Spring STC (Dan)**

- ** Agenda Item #6 – Networking Initiatives (Tom N.)
- ** Agenda Item #7 – COA Web Site update (Deb)
- ** Agenda Item #8 – SUNY Council of CIO's Report (Rich)
- ** Agenda Item #9 – Web Accessibility Compliance (Tom N.)
- ** Agenda Item #10 – New Business
 1. Review of COA's purpose (Dan S.)