



## COA Executive Council Meeting Minutes

Date: 8/07/2001

Location: Conference Call

In attendance:

- Tom Neiss
- Fran Garrido
- Mark Reed
- Bob Lunden
- Brett Thompson
- Ivan Durbak
- Rich Reeder
- Dan Sidebottom
- Deb Putnam

Not in Attendance:

- Ruedi Lienhard
- Peter Asp
- Scott May
- Natalie Sturr
- John Bradley
- Rick Coloccia
- Tom Killian

### **\*\* Agenda Item #1 - Minutes**

The minutes from the 7/10/01 Executive Council meeting were approved.

### **\*\* Agenda Item #2 - Library Initiatives**

A SUNY Connect meeting is being held today. Oswego is live with ExLibris. Mike Pisa sent us the Draft Minutes of the June 11 SUNY Connect Advisory Council. Natalie said Oswego is hosting an ExLibris training session for system administrators. The focus is on the software layout on machines hosting more than one campus.

### **\*\* Agenda Item #3 – Bylaws Revision**

Rick not present, council felt the revisions must be completed by next meeting.

### **\*\* Agenda Items #4 – Treasurer's Report**

No report.

### **\*\* Agenda Item #5 – Spring 2002 STC**

Survey shows most people would prefer the STC scheduled on weekdays. Dates still tentative, probably in June, the Tuesday-Thursday following Father's Day. Dave Powalyk will be contacted for an update.

### **\*\* Agenda Item #6 – Networking Initiatives**

The RFP is being fine tuned. A memo regarding the SNI will be sent shortly. The SUNY Wide Working Group meeting was cancelled and not yet rescheduled. Rich Reeder will contact Dick Miller as chair of the CIO group, member of the working group and member of COA Exec Council to request a status update. The CIO group sent job description suggestions for the SUNY CIO position.

### **\*\* Agenda Item #7 – Elections – Community College Rep**

The motion to appoint Gary Riis, Suffolk CCC, was approved. Rick will contact him asap.

### **\*\* Agenda Item #8– Application Hosting Center**

The negotiating team is holding discussions with SCT to include Community Colleges and all products.

### **\*\* Agenda Item #9– Technical Forum of 6/7**

Dan will contact the Cortland staff to set up a roundtable at the next STC, and also will coordinate with Leslie Mayville a Fall Wizard session. COA will have a joint session with Wizard again in the fall.

### **\*\* Agenda Item #10– New Chairs of TOA, EdTOA**

The new TOA chair, Wayne Hunter (Brockport) and EdTOA chair, Dave Geasey (Oneonta) were added to the minutes distribution list.

## **\*\* Agenda Item #11– COA Web Site Update**

Deb and Fran will contact Betty Spencer at ITEC for password and other information.

## **\*\* Agenda Item #12– Conference Call schedule**

The following calls will be arranged, all at 9am :

September 11  
October 2  
November 6  
December 4

## **\*\* Agenda Item #13- Attendance**

Rick is asked to contact Scott May and Peter Asp, to check if still interested in serving on the council. Bylaw rules deemed appropriate.

Attendance section on the minutes will be changed to Present, Excused, Absent. Members are asked to send a message if unable to attend a scheduled meeting.

## **\*\* Agenda Item #13- New Business**

- 1- Changes at ALIS reported. Chris Haile has left, will be CIO at SUNY/Albany starting in September. Provost is acting as interim director. Tom Neiss, Carey Hatch, Eric Fredrickson are reporting to Provost Salins. ITEC and Training Center are reporting to Tom Neiss.
- 2- CIO update. Rich reported the CIO Exec Council met with Dick Miller, and provided input on the SUNY CIO position description.
- 3- The SUPIT Council (SUNY University Plaza IT Council) is chaired by Rick Steiner, Sr. Vice Provost, and Dave Swits. Members are Lou Miller, Dave DeMarco, Al Dennis.
- 4- The IBM study is putting together near term and long term initiatives. Mark Reed will provide input.
- 5- Given all the above activity, the exec committee will draft a statement of concerns about organizational structure to be discussed at the September meeting.

## **Next Scheduled meetings, all via teleconference:**

Tuesday, September 11, 2001 , 9am

Tuesday, October 2, 2001 , 9am

Tuesday, November 6, 2001 , 9am

Tuesday, December 4, 2001 , 9am

**Please note: Telephone number to call: 1-888-285-4585**

**Access code – Tom Neiss 165568**

**Access code – all others 273898**

Tentative Agenda for the September 11 Meeting:

- \*\* Agenda Item #1 – Minutes of August 7, 2001
- \*\* Agenda Item #2 – Library Initiatives (Natalie)
- \*\* Agenda Item #3 – Bylaws Revision, letters to Presidents (Rick)
- \*\* Agenda Item #4 – Treasurer's Report (Ruedi)
- \*\* Agenda Item #5 – STC 2002 and Fall COA/Wizard (Dan)
- \*\* Agenda Item #6 – Networking Initiatives (Tom N.)
- \*\* Agenda Item #7 – Community Coll. Representative (Rick)
- \*\* Agenda Item #8 – Application Hosting Center (Bob)
- \*\* Agenda Item #9 – COA Web Site update (Deb, Fran)
- \*\* Agenda Item #10 – Exec Council Attendance (Rick)
- \*\* Agenda Item #11 – SUNY Organizational Structure concerns
- \*\* Agenda Item #14 – New Business