



## COA Executive Council Meeting Minutes

Date: 08/01/2000

Location: AT&T Conference Call

### In Attendance:

- Mike Pisa
- Fran Garrido
- Bob Lunden
- Scott May
- Tom Killian
- Brett Thompson

### Not In Attendance:

- Natalie Sturr
- John Bradley
- Doug Brown
- Ruedi Lienhard
- Ginger Bailey
- Tom Neiss
- Rick Coloccia
- Dan Sidebottom
- Peter Asp
- Ivan Durbak
- Rich Reeder

### \*\* Agenda Item #1 - Minutes

The minutes from the 07/11/00 Executive Council meeting have not been approved yet, revised minutes were distributed on the Executive Council list on 8/1/00. COAEXEC List has not been updated, Tom Killian and Brett Thompson will be added.

### \*\* Agenda Item #2 - Library Initiatives

Mike reported there is a draft document on the Memorandum of Understanding. Next meeting of the SUNY Connect team is on 8/23/00.

\*\* Agenda Item #3 - SUNY Board of Trustees Telecom Resolution

Rich & Tom were not in attendance - discussion postponed.

\*\* Agenda Item #4 - Fall 2000 Business Meeting and Implications of joint meeting with Wizard, SICAS

John Bradley requested feedback from COA, no comments have been posted to the COA-L list, John may have received private replies.

\*\* Agenda Item #5 - Bylaws Revision

No progress to report.

\*\* Agenda Item #6 - Treasurer's Report

Nothing to report.

\*\* Agenda Items #7 and #8 - Executive Board tasks, COA Web site review

Mike will coordinate the COA web site changes, asks that all executive council members review the site and get back to him with any necessary modifications a.s.a.p.

\*\* Agenda Item #11 & 12 - Letters to campus Presidents - elected council members & campus representatives

Rick was not present, item skipped.

\*\* Agenda Item #13 - Spring 2001 STC facilitators

Dan Sidebottom should meet with the three chairs (John Bradley, Scott May, Tom Killian) before the Fall conference.

\*\* Agenda Item #14 - New Business

Tom Neiss arranged for additional teleconferences through December - first Tuesday of each month, 2:30-3:30pm.

Please note: The telephone number and access codes have changed.

## \*\* Next Meetings

The following is the schedule of upcoming Executive Council meetings.

- Tuesday 9/5 from 2:30 to 3:30 AT&T Conference Call
- Tuesday 10/3 from 2:30 to 3:30 AT&T Conference Call
- Tuesday 11/7 from 2:30 to 3:30 AT&T Conference Call
- Tuesday 12/5 from 2:30 to 3:30 AT&T Conference Call

To Access:

Telephone 1-888-622-5357

Participant Code - 139257

Host Code - 978494 (Tom Neiss Only)

## \*\* Preliminary Agenda for 9/5 Meeting

1. Approval of the minutes of the 07/11/2000 and the 08/01/2000 meetings
2. Library Initiatives (Natalie Sturr, Mike Pisa)
3. SUNY Board of Trustees Telecom Resolution (Rich Reeder, Tom Neiss)
4. Fall 2000 Business Meeting (Peter Asp, John Bradley)
5. Joint meeting with Wizard, Training Center (Rick Coloccia)
6. Bylaws Revision (Rick Coloccia, Ginger Bailey)
7. Treasurer's Report (Ruedi Lienhard)
8. Executive Board tasks (Mike Pisa)
9. Review of current COA Web site (Mike Pisa)
10. Letters to campus Presidents – elected council members and campus designated representatives (Rick Coloccia)
11. Spring 2001 STC facilitators (Dan Sidebottom)
12. Memo to Dick Miller (Rick Coloccia)
13. New Business