



## COA Executive Council Meeting Minutes

Date: 06/04/2000

Location: SUNY Technology Conference, Syracuse

### In Attendance:

- Mike Pisa
- Justin Sipher
- Peter Asp
- Fran Garrido
- Ginger Bailey
- Bob Lunden
- John Bradley
- Bob Lunden
- Natalie Sturr
- John Bradley
- Dan Sidebottom
- Rick Coloccia
- Doug Brown
- Tom Neiss
- Rich Reeder
- Scott May
- Ruedi Lienhard
- Tom Killian

### Not In Attendance:

- Ivan Durbak
- Bryan Eaton
- Brett Thompson

\*\* Agenda Item #1 - Minutes

The minutes from the 05/02/00 Executive Council meeting were approved and distributed on the Executive Council list.

\*\* Agenda Item #2 - Spring 2000 SUNY Technology Conference

Chancellor will be attending the conference, logistics discussed. Agenda items for the General COA session were finalized. A treasurer's report will be available by our next meeting.

Justin requested that members of the executive committee serve as facilitators for all the sessions to insure they start/end on time, and to remind attendees to fill out the conference evaluation form.

\*\* Agenda Item #3 - SUNY Board of Trustees Telecom Resolution

Tom and Ted Phelps will update the membership at the general session.

\*\* Agenda Item #4 - Campus Network Assessment

Rick Coloccia said the assessment will be on our COA Web Site in the next week.

\*\* Agenda Item #5 - Fall 2000 SUNY Technology Conference

Justin indicated the conference will probably have a new location, the membership will be polled. A meeting with ITEC, SICAS, and the Training Center will be held during the Spring conference to develop joint sessions.

\*\* Agenda Item #6 - Modification to the Bylaws

Clarified the proposal to modify the COA structure that replaces the three subcommittees with three facilitators charged with conducting the Academic, Administrative and Networking business sessions, soliciting discussion topics, and working with the STC Planning team. These facilitators will be recruited by the executive council.

\*\* Agenda Item #7 - COA Relationships with Other SUNY Organizations

Ginger Bailey received a positive reply to the SUNY IT position

paper. The paper and the response have been posted to the COA Web site.

**\*\* Agenda Item #8 - Executive Council members and officers**

Election of officers took place, the newly elected officers are:

- Rick Coloccia,  
Chairperson
- Mike Pisa, Vice Chair
- Ruedi Lienhard,  
Treasurer
- Frances Garrido,  
Secretary

Ginger will assist the new Chair in sending COA appointment letters to Campus Presidents, developing a list of initiatives, rewording the bylaws and obtaining people to fill the new facilitator positions. She welcomed new council members Tom Killian and Brett Thompson. The executive council expressed their appreciation to outgoing chairperson Ginger Bailey for a job well done and dedicated service.

**\*\* Agenda Item #9 - New Business**

The COA Web site has several outdated items that need to be deleted (hardware and software inventory) and others that need to be updated.

## \*\* Next Meetings

The following is  
the schedule of  
upcoming  
Executive Council  
meetings.

- Tuesday  
07/11 from  
2:30 to 3:30  
AT&T  
Conference  
Call
- Tuesday  
08/01 from  
2:30 to 3:30  
AT&T  
Conference  
Call

Please note the  
new telephone  
and conference  
codes numbers to  
be used for these  
meetings:

Telephone 888-  
476-3757

Participant Code  
262157

Host Code 497387  
(Tom Neiss Only)

## \*\* Preliminary Agenda for 07/11 Meeting

1. Approval of  
the minutes  
of the  
06/04/2000  
meeting
2. Library  
Initiatives  
(Natalie

- Sturr, Mike  
Pisa)
3. SUNY  
Board of  
Trustees  
Telecom  
Resolution  
(Rich  
Reeder,  
Tom Neiss)
  4. Spring  
2000 STC  
Post  
Mortem  
(Rick  
Coloccia,  
Ginger  
Bailey)
  5. Fall 2000  
Business  
Meeting  
(Peter Asp,  
John  
Bradley)
  6. Implications  
of joint  
meeting  
with  
Wizard,  
Training  
Center  
(Rick  
Coloccia)
  7. Bylaws  
Revision  
(Rick  
Coloccia,  
Ginger  
Bailey)
  8. Treasurer's  
Report  
(Ruedi  
Lienhard)
  9. Executive  
Board tasks  
(Mike Pisa)
  10. Review of

current  
COA Web  
site for  
validity and  
meaningfulness

11. Letters to  
campus  
Presidents  
- elected  
council  
members
12. Letters to  
campus  
Presidents  
- campus  
designated  
representatives
13. Spring  
2001 STC  
facilitators  
(Dan  
Sidebottom)
14. New  
Business