



COA Executive Council Meeting Minutes

Date: 02/01/2000

Location: AT&T Conference Call

In Attendance:

- Mike Pisa
- Justin Sipher
- John Bradley
- Scott May
- Bryan Eaton
- Peter Asp
- Ivan Durbak
- Ginger Bailey
- Rich Reeder
- Bob Lunden
- Natalie Sturr

Not In Attendance:

- Rick Coloccia
- Fran Garrido
- Tom Neiss
- Ruedi Lienhard
- Doug Brown

** Agenda Item #1 - Minutes

The minutes from the 11/02/99 Executive Council meeting, the 11/07/99 COA Business meetings and the 12/07/99 Executive Council meeting were approved and distributed on the Executive Council list.

** Agenda Item #2 - Library Initiatives

Mike Pisa is serving on the SUNYConnect Advisory Council. Mike reported that contract negotiations with Ex Libris for their Aleph500 software and

the SUNY-wide implementation planning process are in process. Natalie Sturr and Fran Garrido are serving on the SUNYConnect LMS Planning Team and are directly involved in the implementation planning process.

**** Agenda Item #3 - COA/TOA response to Kailbourne Resolution**

Rich Reeder is serving on the SUNY Strategic Planning and Telecommunications Advisory Group. Rich reported that the group is developing a RFI (Request for Information) for a SUNY Telecommunications System to include data, voice and video that will be sent to vendors in February. Vendor responses to this RFI will be received in April. These responses will lead to the development of a RFP (Request for Proposal) for a SUNY Telecommunications System that will be sent to vendors in May.

**** Agenda Item #4 - Campus Network Assessment**

Rick Coloccia reported via email that 38 campuses have responded to this survey. The President and the Campus-Designated Network Representative from those campuses that have not responded will be sent a letter encouraging their participation in the survey process.

**** Agenda Item #5 - EDI Project**

Ginger Bailey reported that she would contact Fran Garrido to discuss the development of a survey instrument for COA to determine whether or not COA should pursue EDI as a SUNY-wide project.

**** Agenda Item #6 - Spring 2000 STC**

Justin Sipher provided an update on the upcoming Spring 2000 STC that will be held from June 5th to June 7th. Justin indicated that a list of sessions and session coordinators is being developed and will be shared with the Executive Council within the next few days.

**** Agenda Item #7 - Colleges of Technology**

Dan Sidebottom (Cobleskill) has agreed and was approved to serve on the Executive Council for the remainder of Bruce Longo's term.

**** Agenda Item #8 - COA Relationships with Other SUNY Organizations**

Justin Sipher reported on his meeting with the FACT Executive Council in late January. Ginger Bailey indicated that she would draft another version

of the 'white paper' during February incorporating these comments and comments she has received from other organizations. This new 'white paper' will be distributed to all involved organizations with a request for their feedback. This information will form the basis for a session at the Spring STC on this topic.

**** Agenda Item #9 - COA-L Participating Members**

This item was deferred to our next meeting on 02/01/2000.

**** Agenda Item #10 - New Business**

None

**** Next Meetings**

The following is the schedule of upcoming Executive Council meetings.

Please note the new telephone and conference codes numbers to be used for these meetings.

- Tuesday 03/07 from 2:30 to 3:30 AT&T Conference Call
- Tuesday 04/04 from 2:30 to 3:30 AT&T Conference Call
- Tuesday 05/02 from 2:30 to 3:30 AT&T Conference Call
- Tuesday 06/06 from 2:30 to 3:30 AT&T Conference Call
- Tuesday 07/11 from 2:30 to 3:30 AT&T Conference Call
- Tuesday 08/01 from 2:30 to 3:30 AT&T Conference Call

To Access: Telephone 888-422-7105 Conference Code 262157

**** Preliminary Agenda for 03/07 Conference Call Meeting**

1. Approval of the minutes of the 02/01/2000 meeting
2. Library Initiatives (Natalie Sturr, Fran Garrido, Mike Pisa)
3. COA/TOA Response to Kailbourne Resolution (Rich Reeder)
4. Campus Network Assessment (Rick Coloccia)
5. EDI Project (Ginger Bailey)
6. Spring 2000 STC (Justin Sipher)
7. COA Relationships with Other SUNY Organizations (Ginger Bailey)
8. COA-L Participating Members
9. New Business