



COA Executive Council Meeting Minutes

Date: 12/07/99

Location: AT&T Conference Call

In Attendance:

- Rick Coloccia
- Mike Pisa
- Justin Sipher
- John Bradley
- Ivan Durbak
- Fran Garrido
- Ginger Bailey
- Rich Reeder
- Tom Neiss
- Bob Lunden
- Natalie Sturr
- Ruedi Lienhard
- Doug Brown

Not In Attendance:

- Scott May
- Bryan Eaton
- Peter Asp

** Agenda Item #1 - Minutes

The minutes from the 11/02/99 Executive Council meeting and from today's Executive Council meeting will be distributed as quickly as possible.

** Agenda Item #2 - Fall Business Meetings

Ginger Bailey provided a brief update of various meetings. Ginger has forwarded notes from those meetings to Bryan Eaton to be reviewed and distributed to COA-L.

**** Agenda Item #3 - FACT Liaison**

Justin Sipher reported that Doug Brown of Potsdam has been named the FACT Liaison to COA. Both Justin and Ginger Bailey have been invited to attend the next FACT meeting that is scheduled for 01/21/00 in Syracuse.

**** Agenda Item #4 - Library Initiatives**

Natalie Sturr provided an update stating that they were still in the contract negotiation stage. Fran Garrido has been named the COA representative to the sub planning group for SUNY Connect and Mike Pisa is now the COA representative to the Advisory Council.

The survey that Fran prepared and distributed for input to the COA-I has been summarized and given to Carey Hatch. This survey has been helpful to the project.

**** Agenda Item #5 - Refining Job Titles and Job Descriptions**

The consensus of the Executive Council was to table this project for now.

**** Agenda Item #6 - COA/TOA response to Kailbourne Resolution**

Rich Reeder reported that a response was forwarded to our BOA Liaison Chuck Goolden. There has been no further feedback or request for information. Ginger Bailey will follow-up with Chuck Goolden.

**** Agenda Item #7 - Campus Network Assessment**

Rick Coloccia reported that he has received only 5 additional responses since his plea for campuses to complete the survey in November. Rick will follow-up with a written request to those campuses that still need to respond. The web site that contains the results of the survey is currently up-to-date.

**** Agenda Item #8 - EDI Project**

Ginger Bailey reported information that was gained from Helen Ernst's attendance at the EDI conference. It was felt that we should pursue investigation of EDI as a SUNY-wide project. Fran Garrido agreed to send a survey out to COA-L to determine interest at the campuses.

**** Agenda Item #9 - Spring 2000 STC**

Justin Sipher provided an update on the upcoming Spring 2000 STC that will be held from June 5th to June 7th. The FACT CIT is scheduled for the week before from May 30th to June 1st. Justin is in the process of compiling a list of COA topics for the conference and will forward that information to the council for review and prioritization.

**** Agenda Item #10 - Colleges of Technology**

We still have a vacancy for replacement of Bruce Longo vacancy in this Executive Council position. Justin Sipher will follow-up with an individual that had indicated interest in serving in this position.

**** Agenda Item #11 - COA Strategic Workgroup**

Ginger Bailey reported that the 6th revision of the draft white paper was distributed to the organizations thus far that have participated in discussions. Ginger reported that she only received one comment back so far and indicated that she would like comments/suggestions from our Executive Council as well as the other organizations.

Doug Brown as the FACT liaison will share the document with their Executive Committee and provide any comments back to Ginger and Justin Sipher.

**** Agenda Item #12 - SUNYNET - Results of Gartner Measurement Study**

Tom Neiss provided an update on the Gartner study. The study was very favorable. The report indicated that SUNYNET's IP and SNA networks are best in class in terms of cost effectiveness.

**** Agenda Item #13 - Technology Policy 99-3 Web Accessibility**

Tom Neiss indicated that he is serving on the steering committee as the SUNY representative and has been communicating to the campuses through the COA-L requesting their input.

**** Agenda Item #14 - COA-L Participating Members**

This item was deferred to our next meeting on 02/01/2000.

**** Agenda Item #15 - New Business**

The next Executive Council meeting for 01/04/2000 is being cancelled in view of the Y2K transition.

** Next Meetings

The following is the schedule of upcoming Executive Council meetings.

Please note the new telephone and conference codes numbers to be used for these meetings.

- Tuesday 02/01 from 2:30 to 3:30 AT&T Conference Call
- Tuesday 03/07 from 2:30 to 3:30 AT&T Conference Call
- Tuesday 04/04 from 2:30 to 3:30 AT&T Conference Call
- Tuesday 05/02 from 2:30 to 3:30 AT&T Conference Call
- Tuesday 06/06 from 2:30 to 3:30 AT&T Conference Call
- Tuesday 07/11 from 2:30 to 3:30 AT&T Conference Call
- Tuesday 08/01 from 2:30 to 3:30 AT&T Conference Call

To Access: Telephone 888-422-7105 Conference Code 262157

** Preliminary Agenda for 02/01 Conference Call Meeting

1. Approval of the minutes of the 12/07/99 meeting
2. Library Initiatives (Natalie Sturr, Fran Garrido, Mike Pisa)
3. COA/TOA Response to Kailbourne Resolution (Rich Reeder)
4. Campus Network Assessment (Rick Coloccia)
5. EDI Project (Ginger Bailey)
6. Spring 2000 STC (Justin Sipher)
7. Colleges of Technology - Replacement for Bruce Longo
8. COA Strategic Workgroup (Ginger Bailey)
9. COA-L Participating Members
10. New Business