



COA Executive Council Meeting Minutes

Date: 11/02/99

Location: AT&T Conference Call

In Attendance:

- Rick Coloccia
- Mike Pisa
- Justin Sipher
- John Bradley
- Fran Garrido
- Ginger Bailey
- Rich Reeder
- Bob Lunden
- Scott May
- Peter Asp
- Natalie Sturr

Not In Attendance:

- Bryan Eaton
- Ivan Durbak
- Tom Neiss
- Ruedi Lienhard

** Agenda Item #1 - Minutes

The minutes from the 10/05/99 Executive Council meeting were approved and distributed on the Executive Council list.

** Agenda Item #2 - Fall Business Meetings

The following preliminary agenda was discussed for the Fall COA General Meeting.

- Update on the Campus Network Assessment - Rick Coloccia
- Update on the Library Initiatives - Natalie Sturr
- Update on the "White Paper" - Ginger Bailey
- Spring 2000 STC - Justin Sipher
- Update from System Administration - Bob Lunden

For each of the respective committee meetings the proposed agenda was to solicit topics for the Spring 2000 STC.

**** Agenda Item #3 - Communications Workgroup**

Tom Neiss was unable to attend this meeting and this item was deferred to our next meeting.

**** Agenda Item #4 - Organizational Relationships**

Ginger Bailey had nothing new to report.

**** Agenda Item #5 - COA Project Initiatives**

Refining Job Titles and Job Descriptions - Rich Reeder reported that he had contact with both Pat Rowan and Dave DeMarco of System Administration. As a result of these conversations he was advised to bring forth the project to Dick Mann of StonyBrook for consultation with the Business Officers.

**** Agenda Item #6 - COA Strategic Workgroup**

Ginger Bailey reported that unfortunately there had been no progress on the "white paper". A one hour meeting has been scheduled at the Fall Business meeting with the hope that the organizations will attend and continue discussion.

**** Agenda Item #7 - SUNY Library Initiatives**

Natalie Sturr provided an update on the project and agreed to provide a more detailed update at the Fall Business Meeting.

**** Agenda Item #8 - Campus Network Assessment**

Rick Coloccia reported that 32 campuses had responded and that he has sent out a follow-up request to the other campuses.

** Agenda Item #9 - Update on UTC

Scott May reported that the UTC was involved as a group in a mission review in October and that a new Executive Director from System Administration is to be designated.

** Agenda Item #10 - Formality of Current Committees

The Executive Council discussed this item at length and decided to table the topic because of the ongoing "white paper" discussions involving a proposed new SUNY IT organization.

** Agenda Item #11 - Educational Technology Centers

Ginger Bailey mentioned that this was a topic brought up at the 1999 Spring STC and that the suggestion was that COA be involved in these discussions. ALIS and the Training Center will be meeting with campuses to discuss implementations of Educational Technology Centers on their respective campuses. Ginger has had informal contact with the Training Center and has offered COA as a resource to both the Training Center and ALIS.

** Agenda Item #12 - EDI Project

Ginger Bailey mentioned that this was also a topic brought up at the 1999 Spring STC and that the suggestion was that COA be involved in these discussions. Bob Lunden will provide an update at the Fall Business Meeting on this project that is already underway at System Administration.

** Agenda Item #13 - E-Commerce Project

This item was deferred to our next meeting.

** Agenda Item #14 - New Business

Bruce Longo is leaving SUNY and we will need a replacement to fill the resulting Colleges of Technology opening on the Executive Council.

Justin Sipher agreed to contact the Chair of FACT to find out

who the FACT Liaison to COA is for this academic year.

** Next Meetings

The following is the schedule of upcoming Executive Council meetings.

Please note the new telephone and conference codes numbers to be used for these meetings.

- Tuesday 12/07 from 2:30 to 3:30 AT&T Conference Call
- Tuesday 01/04 from 2:30 to 3:30 AT&T Conference Call
- Tuesday 02/01 from 2:30 to 3:30 AT&T Conference Call
- Tuesday 03/07 from 2:30 to 3:30 AT&T Conference Call
- Tuesday 04/04 from 2:30 to 3:30 AT&T Conference Call
- Tuesday 05/02 from 2:30 to 3:30 AT&T Conference Call
- Tuesday 06/06 from 2:30 to 3:30 AT&T Conference Call
- Tuesday 07/11 from 2:30 to 3:30 AT&T Conference Call
- Tuesday 08/01 from 2:30 to 3:30 AT&T Conference Call

To Access: Telephone 888-422-7105 Conference Code 262157

** Preliminary Agenda for 12/07 Conference Call Meeting

1. Approval of the minutes of the 11/02/99 meeting
2. Fall Business Meeting (Ginger Bailey)
3. FACT Liaison (Justin Sipher)
4. Library Initiatives (Natalie Sturr, Fran Garrido, Mike Pisa)
5. Refining Job Titles and Job Descriptions (Rich Reeder)
6. COA/TOA Response to Kailbourne Resolution (Rich Reeder)
7. Campus Network Assessment (Rick Coloccia)
8. EDI Project (Ginger Bailey)

9. Spring 2000 STC (Justin Sipher)
10. Colleges of Technology - Replacement for Bruce Longo
11. COA Strategic Workgroup (Ginger Bailey)
12. SUNYNET - Results of Gartner Measurement Study (Tom Neiss)
13. NYS Technology Policy #99-3 (Tom Neiss)
14. COA-L Participating Members
15. New Business